

Skyline Realty LLC II

138 Atlantic Avenue, Brooklyn, New York 11201
Phone: 718.852.7013 Fax: 718.852.6923

LEASE APPLICATION (2 pages)

Please print and complete all questions. Incomplete information may result in automatic rejection.

Apartment applying for (building/apartment number): _____ Ideal Move-In Date: _____

First Name: _____ Middle: _____ Last: _____

Home Phone: _____ Work Phone: _____ Cell: _____

Social Security #: _____ Date of Birth: _____ Email: _____

Pets: Yes ___ No ___ Type _____ Breed _____ Age/lbs. _____

Other occupants: Yes ___ No ___ If yes, complete below:

Other Occupant(s)	Relationship	Date of Birth	Social Security #
Name: _____	_____	_____	_____
Name: _____	_____	_____	_____

APPLICANT RENTAL HISTORY

Present Status (check one): Leased Tenant ___ Sublet ___ Homeowner ___ Other (explain) _____

Present Address: _____

Number	Street	Apt. #	City	State	Zip
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How long at this address: _____ Monthly Rent: \$ _____ Date Rent is Due: _____

Reason for leaving: _____

Present Landlord: _____ Phone #: _____

APPLICANT EMPLOYMENT HISTORY

Are you currently employed? Yes ___ No ___

Present Employer: _____ Employed Since (month/year): _____

Address: _____ Phone: _____

Position: _____ Annual Income: _____ Bonus: _____

Supervisor's Name: _____ Phone: _____ Email: _____

Complete below if current employment is less than 2 years

Previous Employer: _____ Position: _____

Employed Since (month/year): From: _____ To: _____ Annual Income: _____ Bonus: _____

Supervisor's Name: _____ Phone: _____ Email: _____

College Enrollment/Additional Assets and Income

If you are a student, indicate name and phone number of institution. Please be specific about additional sources of income.

ADDITIONAL INFORMATION

In case of emergency, please contact:

Name: _____ Relationship: _____

Address: _____ Phone #: _____

Have you been known by any name other than the one listed above on this application?

Yes ___ No ___ If yes, please state aliases: _____

Have you/other potential occupants ever been arrested, indicted or convicted of a felony or misdemeanor?

Yes ___ No ___ If yes, please explain: _____

Have any judgments been entered against applicant or other potential applicants?

Yes ___ No ___ If yes, please explain: _____

Have you ever filed for bankruptcy or have you been a principal in a bankruptcy proceeding?

Yes ___ No ___ If yes, please explain: _____

Are you currently in the military? Yes ___ No ___

BANK REFERENCES

Bank Name: _____ Address: _____ Account #: _____

Bank Name: _____ Address: _____ Account #: _____

PERSONAL REFERENCES

Name: _____ Phone: _____

Name: _____ Phone: _____

MANDATORY ITEMS/DOCUMENTS TO COMPLETE APPLICATION

- \$250 application fee
- Copy of valid driver's license or passport
- Last two (2) pay stubs
- Last three (3) months of rental payment history (i.e. copies of front and backs of cancelled rent checks)
- Copies of most recent bank statement
- Proof of school enrollment (if student)
- Additional documents may be requested

If self employed:

- Letter from your accountant stating type of business, length of business and income for past two (2) years
- Copy of Complete Federal Income Tax Return for past two (2) years, including schedules, W2 and 1099
- Copy of Complete Federal Income Tax Return for past two (2) years, including schedules, W2 and 1099

Fair credit reporting. A consumer credit or consumer investigative report will be obtained in connection with this application to lease an apartment. I authorize Skyline Realty LLC II and its agents to obtain a consumer credit report on me, and to verify any information on this application with regard to my employment history, current and prior tenancies and all other information, which the Landlord deems pertinent to my obtaining residency. Subsequent similar reports may be requested or utilized in connection with an update, renewal or extension of this application. Upon request, applicant will be provided with the name and address of the credit reporting agency used in connection with this application. In submitting this application applicant authorizes owner/agent to request, receive and investigate consumer credit reports and consumer investigative reports.

I hereby certify that the statements made in this application have been examined by me and are true, correct and complete to the best of my knowledge. I have no objection to inquiries being made in the future for the purpose of verifying the facts of this application or determining the qualifications of my application. I understand that the filing of this application in no way obligates owner/agent to reserve or lease an apartment to me. I authorize verification of the information from my credit scores, credit bureaus, current and previous landlords and employers and personal references. I understand that upon submission, this application and all documents become the property of the Landlord or Agent, and will not be returned to me. I understand that the consumer credit report fee is non-refundable and is due upon submission of this application.

* For any apartment I obtain through or from Skyline Realty LLC II, I agree to pay a fee equal to Fifteen percent (15%) of the annual rent of the apartment. Such sum is to be paid upon signing of the lease. The fee will be paid by cash or bank check.

Applicant Signature: _____ Date: _____

Credit reporting agency - TransUnion Credit Report PO Box 390, Springfield PA 19064, 800-888-4213